

NZSSA QUEENSTOWN CONFERENCE 2008

Poster Competition Entry Form

Name: _____

Hospital: _____

Address: _____

Phone: _____ email contact: _____

Number of Participants: _____

Name of person who will discuss the poster with delegates: _____

NZSSA Membership Number: _____

Title of Poster:

Please complete this form and send to

Marilyn Clark
Sterile Services
Southland Hospital
Kew Road
Invercargill
marilyn.clark@sdhb.govt.nz

POSTER COMPETITION
New Zealand Sterile Services Association
Queenstown Conference

- When: 19 – 21 November 2008
- Where: Rydges Lakeland Resort, Queenstown
- Who: Anyone who is currently employed in a sterilising facility and who is a member of NZSSA. Can be a group or individual entry.
- What: Showcase the Best System or Process in Your Department.**
How it makes your job easier
How it came into being
How it improves the outcome for patients/staff/product.
- Prizes: 1st \$ 500
2nd \$ 300
3rd \$ 200
- How: Complete an entry form and send to the address on the form.
Start work on your poster following the criteria below.

Lets make this the best year ever. Show everyone your good ideas so we can all benefit.

Judging Criteria and Steps to Follow

- Identify the key objectives .
- Analyse a subject that would be interesting.
- Organise the poster to keep these two in mind.
- Poster must contain: Title, Name of the Author(s), name of department and hospital/company.
- Poster size must be 120cm x 120cm.
- Do not use fancy fonts, Type size at least 16 in black font.
- Line spacing must be inserted with text.
- Minimise detail in the main ideas.
- Use clear, simple and jargon free text.
- Explain the process/systems clearly from start to finish.
- Colour or black & white pictures can be used.
- Information must be legible at 6 feet distance.
- Prepare a scale drawing to determine the best layout.
- An introduction of the poster participant must be included – wallet size.
- Be able to answer questions for delegates viewing the poster.
- Be able to answer questions from the Judges.
- Do not justify the text as this will interfere with legibility.
- Include all references for the information.
- Consider having handouts for viewers.
- All posters must be mounted with push pins. Bring Sellotape for any tears.

