

**NZSSA Conference, Auckland 2010
POSTER COMPETITION ENTRY FORM**

Title of Poster: _____

Name: _____

Hospital: _____

Address: _____

Phone: _____ Email Contact: _____

Number of Participants: _____

Name of the person who will discuss the poster with delegates: _____

NZSSA Membership Number: _____

Please complete this form and forward to: Garry Gorham
CSSD Manager
Auckland City Hospital
Building 32, Level 1
Grafton
Auckland

Email: garryg@adhb.govt.nz

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POSTER COMPETITION

New Zealand Sterile Services Association

Auckland Conference 2010

Entering

- Anyone who is currently employed in a sterilizing facility and who is a current member of NZSSA
- Can be a group or individual entry
- Complete an entry form and send to address or email on the form

Subjects

- Showcases the best system or process in your department
- Demonstrates how it makes your job easier
- Discusses how it came into being
- Demonstrates how it improves the outcome for patients/staff/product

Prizes

1 st	\$500
2 nd	\$300
3 rd	\$200
	\$100 Delegates choice award if more than one entry

This is your opportunity to showcase what your specialists @ work are achieving

Judging Criteria and steps to follow

- Start work on your poster following this criteria
- Analyse a subject that would be interesting
- Identify the key objectives
- Minimise detail in the main ideas
- Include all references for the information
- Use clear simple jargon free text
- Explain the process/systems clearly from start to finish
- Type size at least 16 in black, do not use fancy fonts
- Line spacing must be inserted with text
- Do not justify text as this will interfere with legibility
- Colour or black & white pictures can be used
- Information must be legible at 6 feet distance
- Poster size must be 120cm x 120cm
- Prepare scale drawing to determine the best layout
- Poster must contain: Title, name of author(s), name of department and hospital/company
- An introduction of the poster participant(s) must be included – wallet size
- Be able to answer questions for delegates viewing the poster
- Be able to answer questions from judges
- Consider having handouts for viewers
- All posters must be mounted with push pins.